

**REQUEST FOR BIDS
2024-08**

**DUMP TRUCK CHASSIS AND/OR
DUMP TRUCK BED
2024 FORD F-550**



City of Hallsville
202 Hwy 124E
Hallsville, MO 65255

August 2024

Contents

INVITATION FOR BIDS	3
INSTRUCTION TO BIDDERS	4
BID FORM.....	8
SPECIFICATIONS.....	10
NON-COLLUSION AFFIDAVIT	13

INVITATION FOR BIDS

Sealed bids for **DUMP TRUCK CHASSIS AND/OR DUMP TRUCK BED** need to be received by the City of Hallsville, City Administrator's Office, by 5:00 P.M., on Wednesday, September 4, 2024. The bids will be publicly opened and read aloud at 7:00 PM in Board Chambers, City Hall, 202 Hwy 124-E. Hallsville, MO 65255 on September 9, 2024. Two copies of the bid must be submitted in a sealed envelope with the project name clearly written on the envelope.

The City reserves the right to accept or reject any bid and to waive any irregularities in the best interest of the City.

INSTRUCTIONS TO BIDDERS

ARTICLE 1

DEFINITIONS

1.1 **Bidding Documents** include the Invitation to Bid, Instructions to Bidders, the Bid Form and any Addenda issued prior to receipt of Bids.

1.2 **Addenda** are written or graphic instruments issued prior to the execution of the City-Contractor Agreement which modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.

1.3 A **Bid** is a complete and properly signed proposal to do the Work, or provide goods, for the sums stipulated therein, submitted in accordance with the Bidding Documents.

1.4 The **Base Bid** is the sum stated in the bid for which the bidder offers to perform the Work or provide the goods described in the Bidding Documents as the base to which may be added, or from which may be deleted for sums stated in alternate bids.

1.5 A **Voluntary Alternate** is a suggested additional or upgraded item, recommended by the bidder, which is not included in the specifications. Voluntary alternates will not be the basis of selection but may be considered if the bidder is selected. The bidder is asked to attach additional documentation for any voluntary alternates.

1.6 An **Extended Price** is an amount stated in the bid as a price for materials or services as described in the Bidding Documents or in the proposed Contract Documents.

1.7 A **Bidder** is a person or entity who submits a bid.

1.8 A **Sub-Bidder** is a person or entity who submits a bid to a bidder for materials or labor for a portion of the Work.

ARTICLE 2

BIDDER'S REPRESENTATIONS

2.1 Each bidder by making his bid represents and warrants that:

2.1.1 He has read and understands the Bidding Documents and his bid is made in accordance therewith.

2.1.2 His bid is based upon the materials, products, systems, or equipment required by the Bidding Documents.

ARTICLE 3

BIDDING DOCUMENTS

3.1 COPIES

3.1.1 Bidders may obtain complete sets of the Bidding Documents from the issuing office designated in the Invitation to Bid, from the issuing office's website Hallsvillemo.org or by requesting through email at cityhall@hallsvillemo.org.

3.1.2 Each bidder shall use a complete set of Bidding Documents in preparing his bid.

3.2 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

3.2.1 Bidders shall promptly notify the City of any ambiguity, inconsistency, or error which they may discover upon examination of the Bidding Documents or of the site and local conditions.

3.2.2 Bidders may request clarification or interpretation of the Bidding Documents by making a request which shall reach the City at least seven (7) days prior to the date for receipt of bids.

3.2.3 Any interpretation, correction or change of the Bidding Documents will be made by Addendum. Interpretations, corrections, or changes of the Bidding Documents made in any other manner will not be binding, and bidders shall not rely upon such interpretations, corrections, and changes.

3.2.4 If the City determines that clarification of the terms and conditions of the Bidding Documents is necessary, an Addendum will be made available to all bidders setting forth such clarification.

3.3 SUBSTITUTIONS

3.3.1 The materials, products, systems, or equipment described in the Bidding Documents establish a minimum standard of required function, dimension, appearance, and quality which must be met by any proposed substitution.

3.3.2 No substitution of the materials, products, systems, and equipment described in the Bidding Documents will be considered prior to receipt of bids unless written request for approval has been received by the City at least ten (10) days prior to the date for receipt of bids. Each such request shall include the name of the material, product, system, or equipment for which substitution will be made and a complete description of the proposed substitute including costs and performance and any other information necessary for an evaluation. A statement setting forth any changes in other materials, products, systems or equipment or other work that incorporation of the substitute would require shall be included in each such request. The City, in its sole discretion, may approve or disapprove the proposed substitute.

3.3.3 If the City approves any proposed substitution prior to receipt of bids, such approval will be set forth in an Addendum. Bidders shall not rely upon approvals made in any other manner.

3.3.4 No substitutions will be considered after the Contract is awarded unless specifically provided in the Contract Documents.

3.4 ADDENDA

3.4.1 Addenda will be mailed or delivered to all who are known by the City to have received a complete set of Bidding Documents.

3.4.2 Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that purpose.

3.4.3 No Addenda will be issued later than four (4) days prior to the date for receipt of bids, except an Addendum withdrawing the request for bids or one which includes postponement of the date for receipt of bids.

3.4.4 Prior to submitting his bid, each bidder shall ascertain that he has received all Addenda issued, and he shall acknowledge receipt of all such Addenda in his bid.

ARTICLE 4

BIDDING PROCEDURE

4.1 FORM AND STYLE OF BIDS

4.1.1 Attached is a set of Bid Forms to be signed and submitted as the formal bid.

4.1.2 All blanks on the Bid Form shall be filled in by ink.

4.1.3 Where so indicated by the make-up of the Bid Form, dollar amounts shall be expressed in both words and figures and in case of discrepancy between the two, the amount written in words shall govern.

4.1.4 Any interlineation, alteration or erasure must be initialed by the signer of the bid.

4.1.5 Each copy of the bid shall include the legal name of the bidder and a statement that the bidder is a sole proprietor, a partnership, a corporation, or some other legal entity. Each copy shall be signed by the person or persons legally authorized to bind the bidder to a contract.

4.2 SUBMISSION OF BIDS

4.2.1 Bidders must complete and submit with their bids the "Non-Collusion Affidavit" included with the Bid Form. Bidders shall also complete and submit the following:

4.2.2 All copies of the bid, and any other documents required to be submitted with the bid shall be enclosed in a sealed envelope identified "SEALED BID ENCLOSED" on the face thereof.

The envelope shall be addressed and delivered to the City Administrator, 202 Hwy 124-E, Hallsville, Missouri 65255 and shall be identified with the project name, the Bidder's name, and address and, if applicable, the designated portion of the Work for which the Bid is submitted. If the bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

If the bidder does not care if their bid is sealed or not, they can send their paperwork by email to the City Administrator by email to cityhall@hallsvillemo.org.

4.2.3 Bids shall be deposited at the designated location prior to the time and date for receipt of bids indicated in the Invitation to Bid or any extension thereof made by an Addendum. Bids received after the time and date for receipt of bids will be returned unopened.

4.2.4 The bidder shall assume full responsibility for timely delivery at the location designated for

receipt of bids.

ARTICLE 5

CONSIDERATION OF BIDS

5.1 OPENING OF BIDS

5.1.1 Unless stated otherwise in the Invitation to Bid, the properly identified bids received on time will be opened publicly and will be read aloud.

5.2 REJECTION OF BIDS

5.2.1 The City shall have the right to reject any or all bids, to reject a bid which is in any way incomplete or irregular and to rebid the Work at a later date if all bids are rejected.

5.3 ACCEPTANCE OF BID (AWARD)

5.3.1 The City may make any investigation of a bidder as it deems necessary to determine the ability of a bidder to perform the Work. Bidders shall furnish information regarding their qualifications upon the reasonable request of the City. The City reserves the right to reject any bid if the evidence submitted by, or other investigation of, the bidder fails to satisfy the City that the bidder has the proper qualifications to perform the Work in accordance with the Contract.

5.3.2 It is the intent of the City to award the Contract to the lowest and best responsive, responsible bidder provided the bid has been submitted in accordance with the requirements of the Bidding Documents and does not exceed the funds available. However, the City reserves the right to accept the bid which, in the City's judgment, is in the best interest of and most advantageous to the City. The City shall have the right to waive any informality or irregularity in any bid or bids received and to accept the bid or bids which, in its judgment, is in the City's own best interests.

5.3.3 The City shall have the right to accept alternates in any order or combination, and to determine the low bidder on the basis of the sum of the base bid and the alternates accepted.

ARTICLE 6

AWARD OF CONTRACT

6.1 Following receipt to the satisfaction of the City of all information required, the City shall contact the successful bidder with Notice of Award of the Contract.

BID FORM

BID TIME _____

BID DATE _____

The bidder declares that he has had an opportunity to examine the specifications and that he has prepared his proposal upon the basis thereof, _____, having read and understood all the Bid Documents, adding Addenda _____ through _____, for the

Please circle which item bid is for:

DUMP TRUCK CHASSIS

DUMP TRUCK BED

hereby proposes to furnish the equipment and services required for the performance and completion of said project in accordance with the said Bid Documents or the following Itemized Bid.

Signature

Print Name

Company Name

Address

Telephone Number

Seal - If bid by Corporation

SPECIFICATIONS

ITEM 1: CHASSIS

OF 2024 FORD F-550 – State Contract # CC240138008

The following specifications shall be considered as the minimum requirements for one 2024 Ford F-550.

- A. Regular Cab & Chassis; dual rear wheels; 4 wheel drive; automatic transmission; transmission PTO provision; standard rear axle; standard GVWR; standard air bags; 4 wheels ABS breaks; AM/FM radio; air conditioning & heat; dual rear wheels; power windows, locks, mirrors & key fobs; all season tires plus spare; tire jack; cruise control and tilt; trailer brake controller; daytime running lights; two sets of keys; Bluetooth; vinyl flooring; vinyl seats 40/20/40.
 COMPLIES
 SUBSTITUTE _____

The following specifications shall be considered as the minimum optional equipment for one 2024 Ford F-550.

- A. Need proposal for Gas Engine and one for 6.7L Diesel Engine, plus Rapid Heat Supplemental Heater w/Deisel Engine quote.
 COMPLIES
 SUBSTITUTE _____
- B. 18B - Running Boards
 COMPLIES
 SUBSTITUTE _____
- C. 473 - Snow Plow Prep Pkg
 COMPLIES
 SUBSTITUTE _____
- D. 169 – 84” cab to axle in lieu of 60”
 COMPLIES
 SUBSTITUTE _____
- E. 872 – Rear Backup Camera Prep Pkg.
 COMPLIES
 SUBSTITUTE _____
- F. 76-C – Exterior Back-up Alarm
 COMPLIES
 SUBSTITUTE _____
- G. 43-C – 110V/400W Outlet in cab
 COMPLIES
 SUBSTITUTE _____

H. 43B/924 - Rear Privacy Glass and Rear Defroster

COMPLIES

SUBSTITUTE _____

END ITEM 1

ITEM 2: NEW DUMP BED
OF 2024 FORD F-550 – State Contract # CC240138008

The following dump bed specifications shall be considered as the minimum requirements for one new dump bed, mounted on one 2024 Ford F-550 truck chassis (provided by others).

A. 11' Dump Body with 16" fixed sides, install; 3.94 Cu. Yd. Volume; 16" side Height, 22" Tailgate Height; Straight Cab Shield with Punched Window; Tapered Top Rail to prevent Debris build-up; Quick release, double acting, double panel tailgate; double acting electric hoist with pendant control; toe saver brackets located on both sides of end rail for operator safety; 7 gauge HRCQ steel floor with full seam weld down center; 10 gauge high tensile steel quarter cab; 12 gauge high tensile steel sides; trapezoidal, 7' long sills; side board openings; mud flaps included; LED flush mount lights with automotive wire harness; K-Coat corrosion protection; body fully undercoated; finish painted black.

COMPLIES

SUBSTITUTE _____

B. Minibar strobe light on cab shield; permanent mount amber/clear 15" mini bar centered on cab shield.

COMPLIES

SUBSTITUTE _____

C. 4-corner strobe light package install

COMPLIES

SUBSTITUTE _____

D. Plate hitch 2-1/2" with integral ICC bumper (Ford)

COMPLIES

SUBSTITUTE _____

E. Retractable 2-rung truck step (installed on street side); 2-rung retractable step, powder coated black; non-slip tread.

COMPLIES

SUBSTITUTE _____

F. Manual pull type tarp system mesh tarp.

COMPLIES

SUBSTITUTE _____

G. Weld-on D-rings installed in the inside corners of the dump body

COMPLIES

SUBSTITUTE _____

H. 30" Underbody toolbox; (1) drop down door with chain retainers and T-Handle latch

COMPLIES

SUBSTITUTE _____

I. Hydraulics to operate plow, dump, and spreader; electronic joystick for plow and dump body; Freedom II controller for spreader

COMPLIES

SUBSTITUTE _____

FINAL

1. All equipment and parts are to be covered by the manufacturer's standard warranties.
2. Any equipment or part which proves to be defective by reason of faulty parts, materials or workmanship within the warranted time period shall be replaced by the bidding firm free of cost to the City.
3. Truck overview and training session at the time of delivery or pickup or other mutually agreeable time, the truck dealer and the truck equipment dealer will provide an overview and training in use of the truck and associated equipment and systems to the City Staff.

The City of Hallsville reserves the right, before any award of the Contract is made, to require of any bidder to whom it may make an award of the Contract, a Non-Collusion Affidavit in the form designated below:

NON-COLLUSION AFFIDAVIT

STATE OF _____,

COUNTY OF _____,

_____, being first duly sworn, deposes and says that he is _____*(sole owner, partner, president, secretary, etc.) of _____, the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder had not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder had not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

SIGNED:

(Title)

Subscribed and sworn to before me this ____ day of _____, 20 ____.

Seal of Notary

Notary Public