



14260 Allison Industrial Dr.  
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[Hallsvillemo.org](http://Hallsvillemo.org)

## **Job Opening:**

*FULL-TIME PUBLIC WORKS.* Position involves but shall not be limited to day-to-day maintenance and repair of the water system, street maintenance, building and park maintenance, and operation and maintenance of equipment. Must have a valid Missouri Driver License. Starting wage is between \$17.00/hr. and \$18.00/hr depending on experience. The City is an Equal Opportunity Employer and reserves the right to reject any and all applications. All submissions will be held in confidence.

### **Public Works Assistant**

The Public Works Assistant will be required to work varying hours as may be ordered by the Superintendent and/or the City Administrator due to emergency situations that may arise.

Regular hours will be 7:00 a.m. – 4:00 p.m. or 8:00 a.m. – 5:00 p.m. Monday through Friday.

The Public Works Assistant shall perform the following duties:

1. Maintenance and repair of the water system.
2. Maintenance and repair of City owned buildings and grounds.
3. Snow removal from municipal streets.
5. Maintenance and repair of City streets.
6. Maintenance, repair and operation of City equipment as required.
7. Being on-call and being able to respond to emergency City utility outages or other problems as required or ordered.
8. Other duties as assigned by the Superintendent that accomplish the goal of ensuring the public's ability to use the City owned buildings, grounds, or utilities.