

AUTHORIZATION AGREEMENT WITH UTILITY CUSTOMER
FOR AUTOMATIC PAYMENT WITHDRAWALS
FROM BANK ACCOUNTS

I, the undersigned utility customer, certify that I am the owner of the utility account for which I am applying for automatic payment. I authorize the City and the bank listed below to automatically withdrawal the City utility bill amount from my bank account monthly. My bank account will be debited for the full amount of my City utility bill on the 10th day of each month, or if the 10th falls on a weekend or holiday, the debit will occur the last business day prior to the 10th to avoid late fees posted on the 11th.

I request that the City begin automatic payments of my City of Hallsville utility bill from my bank account beginning on: Month _____ Year _____.

Bank Name _____

City _____ State _____ Acct Type: Checking _____ Savings _____

Bank Routing # _____ Acct# _____

I, the undersigned utility customer, agree to the following:

1. The City shall continue to mail the customer a monthly statement showing the amount due for the utility bill.
2. I must contact the Hallsville City Clerk's office in person or by calling 573-696-3885 within 10 days of receiving my statement to report an abnormality.
3. If my automatic withdrawal is returned unpaid for any reason including because of insufficient funds, I will be notified and required to pay the amount of my monthly bill, plus a \$25.00 return fee and any bank charges assessed to the City for the return item. Payment must be made by cash, bank check, or money order. If after the return of my payment my bill is paid after the 15th day of the month, then I will also be charged 5% penalty that will be added to my utility bill.
4. An automatic payment withdrawal returned unpaid for any reason will result in the City giving me notice of the City's intention to terminate utility service in the same manner the City uses to give notices to a utility customer with a check returned unpaid for any reason. If payment in full by cash, bank check or money order for the utility bill and all charges is not made by the 21st day of the month, then a non-payment charge of \$35.00 will be added to my utility bill.
5. If my automatic payment withdrawal is returned unpaid for any reason including because of insufficient funds two times within a 12-month period, I will be notified of my removal from the automatic payment withdrawal program for one year. I may reapply for the automatic payment withdrawal program after a one-year period provided no returned checks have been received on my account during that time period.

